

**OFFICE OF THE
MANIPUR MILK PRODUCERS' CO-OPERATIVE UNION LTD.
Dairy Complex, Porompat, Imphal East - 795005**

No: MMPCU/NMRP/2025-26/248

Imphal: 1st July, 2025

NOTICE INVITING QUOTATION

Quotations are invited in prescribed FORMAT given below from authorised manufacturers/ supplier firms for supply of the following items with specifications, and quantity as at Annexure -I for use at Manipur Milk Producers' Co-operative Union Ltd. under National Milk Recording Program scheme of RGM - GoI :-

(FORMAT)

Sl. No	Particulars	Reqd. Quantity	Unit Rate	GST	Total Rate
1.	Laptop	4 Nos			
2.	Monochrome Laser Printer with Wifi Connectivity	1 No			
2	Colour Inkjet Printer	1 No			
I do hereby declare that rates quoted by me is not subjected to any escalation during execution of this Contract and I agree to execute the contract as per the rates quoted by me and the payment terms mentioned in this NIQ.					

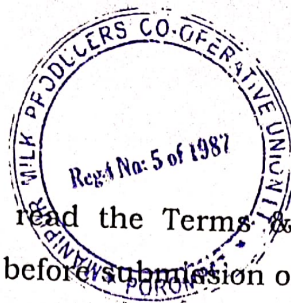
Time line for Quotation:

PARTICULARS	DATE & TIME
Date of Issue of NIQ	01.07.2025 at 11:00 Hrs
Quotation submission start date & time	01.07.2025 from 11:05 Hrs
Last date & time of submission of Quotation	07.07.2025 till 11:00 Hrs
Date & Time of opening of Quotations by MMPCU	07.07.2025 at 13:00 Hrs

All the tenders will be acceptable only in 'Sealed Envelope' on or before the due date. Tenders will be opened on the prescribed date as mentioned above.

All tenders in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations, totalling, or other discrepancies or which contain over writing in figures or words or corrections not initialled and dated will be liable to rejection.

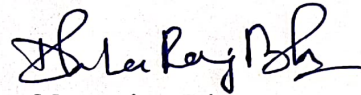
General Terms and Conditions



1. The bidders are required to read the Terms & Conditions carefully and understand the requirements before submission of the Quotation.
2. Submission of tenders shall carry the undertaking that the tenderer concerned has studied the terms and conditions, specifications, quality, type, character and workmanship of the materials tendered.
3. Only Quotation duly signed by authorised signatory and stamped may be submitted to Managing Director, Manipur Milk Producers' Co-operative Union Ltd., Dairy Complex, Porompat, Imphal East-795005, Manipur. (Official email id: *chumthangdairy@gmail.com*).
4. The Quotation shall specifically mention the Reference No. and type of Items.
5. The rate should be on the basis of F.O.R. our destination as mentioned in tender notice. The element of Goods & Service Tax, freight/ P&F, discount or any should be mentioned clearly stated, failing which it will be presumed that these elements are included in the rates quoted for. Breakup of the price quoted should be given. No escalation in price will be considered after submission of bids.
6. The bidders must provide the Quotation with following Mandatory Documents along with the price bids.
 - a. Copy of NIQ duly signed and sealed as a token of acceptance of all terms and conditions in the NIQ.
 - b. GST Registration Certificate.
 - c. Rates as per FORMAT.Quotation without the above mandatory documents shall lead to rejection of the Quotation.
7. The material is to be supplied strictly as per our specifications and delivery schedule. There will not be any compromise on the quality of the material and material not found as per our specifications is liable to be rejected.
8. Materials must be delivered at Central Dairy Plant, Manipur Milk Producers' Co-operative Union Ltd., Porompat, Imphal East-795005 within 20 days after placement of the Supply Order.
9. Payment shall be made by NEFT/ RTGS to the approved bidder within 20 days of receipt of the bill along with the materials in good condition certified by Competent Authority.
10. In the case of receipt of the materials having found of substandard quality shall be rejected upon mutual inspection. If the materials do not conform to

the acceptable standard, the Materials have to be replaced by the party within 10 days.

11. If any discrepancy arises in quality of the material, MMPCU may impose a penalty and intimation shall be given to the supplier. The goods shall be accepted on fulfilling such conditions for payment of the penalty.
12. In case of any dispute between the Milk Union and the bidder, the decision of the MMPCU shall be final and binding.
13. The MMPCU reserves full right to accept or reject any quotation/all quotations or to cancel the entire process without assigning any reason thereof.

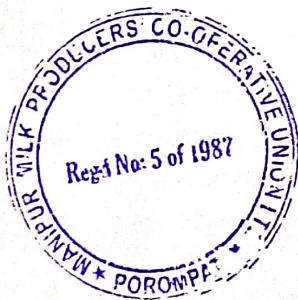


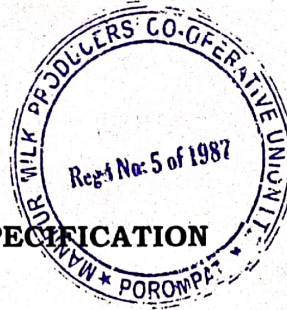
Managing Director
Manipur Milk Producer's Co-operative Union Ltd.

Managing Director
Manipur Milk Producers'
Co-operative Union Ltd.

Copy forwarded to:

1. Official Website www.chumthangdairy.com.
2. Office Notice Board.



**ANNEXURE-I****TECHNICAL SPECIFICATION****1. Specifications for Laptop (4 Nos).**

SL. No.	Specification	Permitted Value/Range
1	Processor	Core- i3/i5 -above or equal to 10th generation
2	Memory (RAM)	8 GB Ram DDR4
3	Hard Disk Drive	256 GB SSD
4	Display	14 inch FHD
5	Operating System	Windows 11
6	Carry Bag	Included

2. Specifications for Monochrome Printer (1 No).

SL. No.	Specification	Permitted Value/Range
1	Manufacturer	HP/Canon/Epson
2	Writing Method	Laser Printing
3	Main function	Minimum Print, Copy & Scan
4	Print Speed	About 20 ppm
5	Auto Duplex Printing	Compulsory. Should be able to print A4/ Legal size paper.
6	Paper Capacity	Min. 150 x100 (Input x Output)
7	Printer Connectivity to Computers	Ethernet and Wireless
8	Printing Resolution	Minimum 600 x 600 dpi

3. Specifications for Colour Printer (1 No).

SL. No.	Specification	Permitted Value/Range
1	Manufacturer	HP/Canon/Epson
2	Writing Method	Inkjet Printing
3	Main function	Minimum Print, Copy & Scan
4	Print Speed	About 12 ppm
5	Paper Capacity	Min. 150 x100 (Input x Output)
6	Printer Connectivity to Computers	Ethernet (USB 2.0)